

**Government of West Bengal**  
Finance Department  
eGovernance Group

**Memo No. 2015-F(eGov)**

**Dated:25/04/2023**

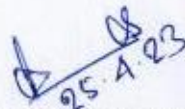
In view of the last date of submission of Declaration of Assets on the 1<sup>st</sup> day of January every year being 30<sup>th</sup> April every year, the last date for submission of SAR by the Officer Reported upon and for evaluation of the same by the Reporting/Reviewing/Accepting Officer for Assessment Year 2021-22 onwards has been revised vide Memo No. 1878-F(Y) dated 10/05/2022 as shown in the table below-

Type of Officer	Last date of submission/evaluation/acceptance of SAR
Officer Reported Upon	30 <sup>th</sup> June 2023
Reporting Officer	31st August 2023
Reviewing Officer	31st October, 2023
Accepting Officer	31 <sup>st</sup> December, 2023

The timeline so fixed, on request from different authorities, had to be revised several times vide Memo Nos 3843-F(Y) dated 15/09/2022, 5175-F (E-Gov.) dated 22/12/2022, 1178-F(E-Gov) dated 15/03/2023 and lastly extended vide Memo No. 1702-F(eGov) dated 06/04/2023 for Assessment Year 2018-19, 2019-20, 2020-21, 2021-2022 as depicted below.

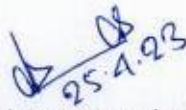
Type of Officer	Last date of submission/evaluation/acceptance of SAR
Officer Reported Upon	No Change
Reporting Officer	30th April, 2023
Reviewing Officer	30th April, 2023
Accepting Officer	30th April, 2023

Repeated requests for extension of the stipulated timeline might have been caused by non-percolation of such orders to the concerned authorities especially those who are posted in parastatal bodies and far away locations. As such, the undersigned is directed to request you to make necessary arrangement so that all the concerned officers under his/her administrative control are made aware of processing the pending SARs within the stipulated date as mentioned in the table above so that none of the 'Officers Reported Upon' has to suffer in spite of submitting their SARs in time. It may be mentioned here that the last date(s) might not be extended any further.

  
Special Secretary to the  
Government of West Bengal

Copy forwarded for information and necessary action to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700001
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700001
3. The Chief Secretary to the Government of West Bengal
4. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Building, Baba Kharak Singh Marg, New Delhi – 110001.
5. The Additional Chief Secretary/Principal Secretary/ Secretary,.....  
..... Department, Government of West Bengal.
6. The Secretary, Finance (Audit) Department, Government of West Bengal.
7. The Commissioner,.....Division, Government of West Bengal.
8. The Special Secretary/ Additional Secretary/ Joint Secretary/ Deputy Secretary, Finance Department, Government of West Bengal.
9. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload this Order in the Finance Department's website.
10. The.....Department/Directorate.....  
.....
11. The Director of Treasury & Accounts, Government of West Bengal, 3rd Floor, Mitra Building, 8, Lion's Range, Kolkata-700001
12. The Director, .....
13. The District Magistrate/ District Judge/ Superintendent of Police,  
.....
14. The Sub-Divisional Officer, .....
15. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I/II/III
16. The Treasury Officer, .....
17. The Group ...../.....Branch, Finance Department

  
Special Secretary to the  
Government of West Bengal